

Student Code of Conduct

Policy Number: SAS010

Registered Entity	Nautilus Senior College
Policy Number	SAS010
Version	2.2
Policy Name	Student Code of Conduct
Compliance Standards	ACEQA: NESA: Safe and Supportive Environment (B8.2) VET:
Date Created	2017
Approved By / Date	CEO under delegation / approved 11/3/24
Date Revised	24/3/21, 6/6/23, 11/3/24
Next Revision Date	1/6/2026
Related Policies	SAS009 Student Anti Bullying Policy SAS011 Parent, Carer, Visitor Code of Conduct SAS017 Student Discipline and Procedural Fairness PP009 Code of Conduct and Ethics
Related Documents	NSC Enrolment Application and Forms

This Policy applies to Mid North Coast Community College (MNCCC) and its trading arms. Nautilus Senior College incorporates all Campus sites.

1. Purpose

At Nautilus Senior College (the 'School'), all students are expected to engage with the school community in a positive manner, and to respect their rights and the rights of others to enjoy their learning in a safe and caring environment.

Our expectations of student behaviour arise from the following values of respect, responsibility, and honesty:

RESPECT	RESPONSIBILITY	HONESTY
Respect for self Respect for peers Respect for staff	For own learning For own actions For responding to others reactions For the environment	Be honest with oneself and honesty with others will follow.

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2. Scope

This Student Code of Conduct outlines the rights and the respective responsibilities of all students. All students are asked to act in accordance with this Code of Conduct whilst at Nautilus Senior College, both on the school premises and when offsite.

3. Rights and Responsibilities

All members of our School have responsibilities which, when met, will ensure the rights of others.

	We all have a right to:	It is our responsibility to:
1	Be happy at school and to be treated with understanding.	Respect the rights of others Treat others with understanding
2	Be treated respectfully and fairly.	Treat others politely and with respect Be truthful and fair
3	Be safe.	Avoid situations which cause danger to myself or others. Not bring alcohol, drugs or be under the influence of alcohol or other drugs. Tell staff if there is any danger and assist staff in minimising or responding to a risk.
4	Expect our property to be safe.	Respect the property of others Ask permission before using the goods of someone else Take care of School property and equipment
5	Get an education at our school.	Support others in their learning Engage in activities and work hard Keep up-to-date with work in class and homework Attend school regularly, to participate, and to be punctual.
6	Be protected against threats to our health.	Care about our health and that of others.
7	Have a pleasant, clean and well- maintained school and grounds.	Care for the school environment - keep it neat and clean
8	Benefit from the good name of the school.	Behave so that the community will respect our school.
9	Make our own decisions.	Make sensible decisions Take responsibility for our decisions.
10	Restorative practice	Right: to be supported by staff and peers Responsibility: to repair harm, resolve conflict and restore positive relationships

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4. Raising concerns

If you have a concern that your rights are not being met, you are encouraged to raise these concerns directly with your teacher, or another member of staff. If your concern relates to a teacher, you can speak with the Head of Campus or School Co-Principal.

In the first instance, the person you speak with will explore ways to resolve the issue which may include speaking with other students and staff about the cause of the concern, and working with you to develop strategies to resolve the concern, as well as how you could respond to the issue should it occur again.

When a concern is raised, the staff member should discuss with you, any support that you may require, and how that support could be implemented.

If a concern is serious or cannot be resolved quickly or easily, the staff member will refer the matter to the Head of Campus or Co-Principal. Alternatively, if a concern is not serious but has been raised a number of times without resolution, the concern should be referred to the Head of Campus or Co-Principal. If the concern relates to the Head of Campus the matter should be referred to the Co-Principal or the CEO, and if the concern relates to the Co-Principal the matter should be referred to the CEO.

Once referred, the staff member who receives the concern should assess how the concern should be managed, including if it needs to be managed under any relevant policy. Where possible, you will be updated as to how the matter is being managed.

Staff must ensure they act in accordance with the *SAS014 Child Protection Policy and Procedures* where applicable.

5. Expectations

All students are expected to act in accordance with the above responsibilities and expectations of behaviour. In managing students' behaviour, staff will be guided by the above responsibilities, and will monitor the conduct of students in consideration of those expectations.

If a student acts in a way which is inconsistent with their responsibilities, or in a manner which may risk or impact the rights of other students or persons, staff and the School may need to review the conduct and whether any action needs to be taken. Any action taken will be in accordance with relevant legislation and School policies and procedures as amended from time to time, including but not limited to:

- *Education Act 1990 (NSW);*
- *Enrolment and Withdrawal Policy;*
- *Managing Student Behaviour Policy [in draft as at 6-2023]*
- *Child Protection Policy and Procedures*
- *Anti-Bullying Policy; and.*
- *Student Discipline and Procedural Fairness*

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Understanding and Agreement

I, _____, have read, understood and agree to abide by the Student Code of Conduct.

 Signature

 Date

6. Version Control

Version number	Prepared by	Date prepared	Approved by	Date approved	Summary of Amendments
1.0		2017			Creation
1.1		2018	CEO Under delegation	31/01/2018	Incorporated the rights and responsibilities from retired procedure 5B.25
1.2	John Beaumont / Paul Davis (Integroe)	24/3/2021	CEO Under delegation	24/03/2021	External review with minor administrative changes and layout updates. Updated document number Added version control table and header / footer.
2.0	Integroe Partners	06/06/2023	V.Byrnes	26/6/2023	Simplification of the rights and responsibilities, and addition of 'raising concerns', 'expectations' and agreement sections.
2.1	SAS	11/3/24	V Byrnes	11/3/2024	Added Logos and removed reference to obsolete document,
2.2	A Weber	1/7/2024	V Byrnes	4/7/204	Authorised Officer naming corrections

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